

Section 00.11.00  
ADVERTISEMENT TO BID

The **Somerville Housing Authority**, the Awarding Authority, invites sealed bids from Contractors for the **200-2 Replace VCT in Stairwells and Landings at 10 Buildings, #274116** in Somerville, Massachusetts, in accordance with the documents prepared by **Winslow Architects Inc..**

The Project consists of: Replacement of existing VCT at common hallways and stair landings in 10 buildings.

The work is estimated to cost **\$152,000**.

Bids are subject to M.G.L. c.149 §44A-J & to minimum wage rates as required by M.G.L. c.149 §§26 to 27H inclusive.

**THIS PROJECT IS BEING ELECTRONICALLY BID AND HARD COPY BIDS WILL NOT BE ACCEPTED.** Please review the instructions in the bid documents on how to register as an electronic bidder. The bids are to be prepared and submitted at [www.biddocsonline.com](http://www.biddocsonline.com) . Tutorials and instructions on how to complete the electronic bid documents are available online (click on the "Tutorial" tab at the bottom footer).

General bidders must be certified by the Division of Capital Asset Management and Maintenance (DCAMM) in the following category of work, **General Building Construction**, and must submit a current DCAMM Certificate of Eligibility and signed DCAMM Prime/General Contractor Update Statement.

General Bids will be received until **2:00 PM** on **Wednesday, 11 April 2018** and publicly opened online, forthwith.

Filed Sub-bids for the trades listed below will be received until on and publicly opened online, forthwith.

## **SUBTRADES**

NONE

All Bids should be submitted online at [www.biddocsonline.com](http://www.biddocsonline.com) and received no later than the date and time specified above.

General bids and sub-bids shall be accompanied by a bid deposit that is not less than five (5%) of the greatest possible bid amount (considering all alternates), and made payable to the **Somerville Housing Authority**.

Bid Forms and Contract Documents will be available for pick-up at [www.biddocsonline.com](http://www.biddocsonline.com) (may be viewed electronically and hardcopy requested) or at Nashoba Blue, Inc. at 433 Main Street, Hudson, MA 01749 (978-568-1167).

There is a plan deposit of **\$50.00** per set (maximum of 2 sets) payable to BidDocs ONLINE Inc.

Plan deposits may be electronically paid or by check. This deposit will be refunded for up to two sets for general bidders and for one set for sub-bidders upon return of the sets in good condition within thirty (30) days of receipt of general bids. Otherwise the deposit shall be the property of the Awarding Authority.

Additional sets may be purchased for **\$50.00**

Bidders requesting Contract Documents to be mailed to them shall include a separate check for \$ **40.00** per set for UPS Ground (or \$65.00 per set for UPS overnight), nonrefundable, payable to the BidDocs ONLINE Inc., to cover mail handling costs.

General bidders must agree to contract with minority and women business enterprises as certified by the Supplier Diversity Office (SDO), formerly known as SOMWBA. The combined participation goal reserved for such enterprises shall not be less than 10.4% of the final contract price including accepted alternates. **See Contract Documents - Article 3 of the Instructions to Bidders.**

**PRE-BID CONFERENCE / SITE VISIT:**

Date and Time: Wednesday, 28 March 2018 at 9:00 AM

Address: 40B Memorial Road,  
Somerville MA 02145, Somerville

Instructions: Meet at Front Entry to Building 40B.

**SITE VISIT BY APPOINTMENT: NONE**

The Contract Documents may be seen, but not removed at:

**Somerville Housing Authority**  
30 Memorial Road  
Somerville, MA 02145  
617-625-1152

Nashoba Blue Inc.  
433 Main Street  
Hudson, MA 01749  
978-568-1167

**END OF SECTION**

Section 00.21.00  
INSTRUCTIONS TO BIDDERS

**THIS PROJECT IS BEING ELECTRONICALLY BID AND HARD COPY BIDS WILL NOT BE ACCEPTED.** Please review the instructions in the bid documents on how to register as an electronic bidder. The bids are to be prepared and submitted at [www.biddocsonline.com](http://www.biddocsonline.com) . Tutorials and instructions on how to complete the electronic bid documents are available online (click on the "Tutorial" tab at the bottom footer).

## **ARTICLE 1 - BIDDER'S REPRESENTATION**

- 1.1** Each General Bidder or Sub-bidder (hereinafter called the "**Bidder**") by making a bid or sub-bid (hereinafter called "**bid**") represents that:
1. The Bidder has read and understands the Contract Documents and the bid is made in accordance therewith.
  2. The Bidder has visited the site and is familiar with the local conditions under which the Work has to be performed.
- 1.2** Failure to so examine the Contract Documents and site will not relieve any Bidder from any obligation under the bid as submitted.

## **ARTICLE 2 - GENERAL BIDDER'S AND FILED SUB-BIDDER'S CERTIFICATION**

- 2.1** General bids shall be submitted with the following:
1. A Certificate of Eligibility on the appropriate form prescribed and issued by the Division of Capital Asset Management and Maintenance (DCAMM), showing that the Bidder is eligible to bid on projects of this size in the specified category of work; and
  2. A Contractor Update Statement, DCAMM Form CQ3.
  3. The Contractor Update Statement (CQ3) is not a public record as defined in DCAMM regulation 810 CMR 8.06 and will not be open to public inspection.
- 2.2** Advertised Filed sub-bids shall be submitted with the following:
1. A Sub-Bidder Certificate of Eligibility on the appropriate form prescribed and issued by DCAMM showing that the sub-bidder is eligible to bid on public projects in the specified category of work; and
  2. A Sub-Bidder Update Statement on a form prescribed by DCAMM.
- 2.3** It is the Sub-Bidder's responsibility to obtain the necessary forms from DCAMM and make application in sufficient time for evaluation of the application and issuance of a Sub-Bidder Certificate of Eligibility prior to bid.
- 2.4** The Sub-Bidder Update Statement is not a public record as defined in DCAMM regulation 810 CMR 8.06 and will not be open to public inspection.