

**NOTE: THE MEETING IS BEING HELD REMOTELY VIA GOTOMEETING**  
**AGENDA**

REGULAR MEETING  
OF THE SOMERVILLE HOUSING AUTHORITY  
DECEMBER 22, 2022

1. MEETING CALLED TO ORDER AND SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA at **11:00 a.m.**  
  
Ronald Bonney, Jr.  
Eleanor Rances  
Adeleine Mannion
2. APPROVAL OF MINUTES OF PREVIOUS MEETING
  - (a) Monthly Board Meeting held November 9, 2022 **(Roll Call Vote Required)**
3. COMMUNICATIONS
4. RESIDENT CONCERNS
5. REPORT OF THE EXECUTIVE DIRECTOR  
**(Roll Call Vote Required)**
6. NEW BUSINESS
  - (a) Consideration of request by the Executive Director to approve an amendment to the Section 8 Administrative Plan based on the April 2022 Nan McKay revisions. **(Roll Call Vote Required)**
  - (b) Consideration of request by the Executive Director to appoint permanent the following employees:
    1. Justin Stephens, Housing Inspector
    2. Ryan Cummiskey, Modernization Coordinator**(Roll Call Vote Required)**

- (c) Consideration of request by the Executive Director to write off Capen Court tenant accounts receivable for Fiscal Year 2022 in the amount of \$550. **(Roll Call Vote Required)**
- (d) Consideration of request by the Executive Director to adopt resolutions in connection with the disposition of the Clarendon Hill Development and authorize the Executive Director to take all actions deemed necessary on behalf of SHA in furtherance of the Clarendon Hill Project. **(Roll Call Vote Required)**
- (e) Consideration of request by the Executive Director to approve the Certificate of Substantial Completion to One Source Construction LLC for the Bryant Manor Loading Dock Modification Project. **(Roll Call Vote Required)**
- (f) Consideration of request by the Executive Director to enter into a contract with Edward Paige Corp. from Norwell, MA to complete FISH #274134 Mystic River Building Envelope Concrete Repairs in the sum of \$220,690. **(Roll Call Vote Required)**
- (g) Consideration of request by the Executive Director to enter into a contract with WPI Construction, Inc from Webster, MA to complete SHA Job #2211 Mystic View Roof Replacement Phase 2 for the sum of \$193,000.00. **(Roll Call Vote Required)**
- (h) Consideration of request by the Executive Director to approve the Certificate of Final Completion and Payment to K.B. Aruda Construction, Inc. for the completion of 32 Jaques Street Landscaping FISH #274139 in the amount of \$7,284.91. **(Roll Call Vote Required)**

7. ANY OTHER MATTERS THAT MAY PROPERLY COME BEFORE THE BOARD

- (a) Scheduling for next Regular Board Meeting:  
Wednesday, January 18, 2023 at 11:00 a.m.

8. ADJOURNMENT  
**(Roll Call Vote Required).**