

The Minutes of the Regular Meeting of the Somerville Housing Authority duly called and held on May 6, 2020.

The Regular Meeting of the Somerville Housing Authority held virtually via GoToMeeting on Wednesday, May 6, 2020 at 3:00 p.m.

The Chairman instructed the Secretary to call the roll at 5:01 p.m. and upon roll call those present and absent was as follows:

PRESENT	ABSENT
Comm. Ferrara	
Comm. Rances	
Comm. Santana	
Chairman Bonney, Jr.	
Comm. McCallum	

The Chairman read Notice of Meeting dated April 30, 2020 given in accordance with Section 23B, Chapter 39 of the General Laws with certificate as to Service of Meeting attached which was ordered spread upon the minutes.

NOTICE OF MEETING

Notice is hereby given in accordance with Section 23B, Chapter 39 of the General Laws that a meeting of the Somerville Housing Authority will be held virtually on Wednesday, May 6, 2020 at 3:00 p.m.

CERTIFICATE AS TO SERVICE OF NOTICE OF MEETING (Sec. 23B, Chapter 39, General Laws)

I, Joseph R. Macaluso, the duly appointed qualified Secretary of the Somerville Housing Authority, do hereby certify that on April 30, 2020, I filed, in the manner provided by Sec. 23B, Chapter 39 of the General Laws with the Clerk of the City of Somerville, a Notice of Meeting of which the following is a true and correct copy.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal of the said Authority this May 7, 2020.



Joseph R. Macaluso

2. APPROVAL OF MINUTES OF PREVIOUS MEETING:

(a) Monthly Board Meeting held on April 1, 2020

Upon motion made by Comm. Santana, seconded by Comm. Rances, it was voted to waive the reading and approve the minutes.

SO VOTED

3. COMMUNITY POLICE OFFICER

None this month

4. COMMUNICATIONS

None this month.

5. RESIDENT CONCERNS

A neighbor of Capen Court called in with concerns from a resident questioning cleaning procedures during the COVID-19 pandemic. The Executive Director, Joseph Macaluso, stated that during this time all common areas in all SHA buildings are closed, guests are limited to essential care and service professionals, the building is cleaned 3 times a day/7 days a week and that there is a maintenance person onsite daily to ensure the building remains clean. He requested that if there is any further concerns to please provide pictures to SHA so immediate action can be taken.

6. REPORT OF THE EXECUTIVE DIRECTOR

The Executive Director stated that overtime and expenses are being tracked for FEMA reimbursement. He stated that everyone is working together to ensure resident and staff safety during the pandemic and regardless of receiving funding from FEMA, SHA would continue to follow the same procedures and buy supplies to keep everyone safe.

Upon motion by Comm. Santana, seconded by Comm. Ferrara, it was voted to accept the Executive Director's Report as written.

SO VOTED

7. NEW BUSINESS

(a) Consideration of request by the Executive Director to approve the application to DHCD for the Self Sufficiency Program Grant.

Upon motion made by Comm. Santana, seconded by Comm. Ferrara, it was voted to approve Item 7(a).

SO VOTED

- (b) Consideration of recommendation by the Executive Director to renew CD #220004758 for 12 months with Winter Hill Bank at the current interest rate offer of 0.10%.

Upon motion made by Comm. Santana, seconded by Comm. Rances, it was voted to approve Item 7(b).

SO VOTED

- (c) Consideration of request by the Executive Director to enter into a Design Contract with Reverse Architecture for SHA Job #2012 Brady Towers Common Area Flooring Replacement for the sum of \$12,000.00.

Kevin Bumpus, Director of Operations, stated that Reverse Architecture has been used many times by SHA as they provide a high-quality service.

Upon motion made by Comm. Santana, seconded by Comm. Rances, it was voted to approve Item 7(c).

SO VOTED

- (d) Consideration of request by the Executive Director to approve Change Order #1 for Bryant Manor Common Area Flooring Replacement SHA Job #2012 for the sum of \$37,926.00. This change was for an update to the flooring materials.

Upon motion made by Comm. McCallum, seconded by Comm. Santana, it was voted to approve Item 7(d).

SO VOTED

- (e) Consideration of request by the Executive Director to enter into a contract with Skouras Painting Co. from Peabody, MA for Capen Court Exterior Painting Project SHA Job #2013 for the sum of \$16,000.00.

Kevin stated this is the last phase of the painting project at Capen Court.

Upon motion made by Comm. Ferrara, seconded by Comm. Santana, it was voted to approve Item 7(e).

SO VOTED

8. ANY OTHER MATTERS THAT MAY PROPERLY COME BEFORE THE BOARD

- (a) Schedule for next Regular Board Meeting:

The scheduling of the June Board Meeting is postponed until further notice due to the COVID-19 outbreak.

Upon motion made by Comm. Santana, seconded by Comm. Ferrara, it was voted to adjourn at 5:17 p.m.



Joseph R. Macaluso
Executive Director

ATTEST

A True Copy