

The Minutes of the Regular Meeting of the Somerville Housing Authority duly called and held on June 10, 2020.

The Regular Meeting of the Somerville Housing Authority held virtually via GoToMeeting on Wednesday, June 10, 2020 at 1:00 p.m.

The Chairman instructed the Secretary to call the roll at 1:05 p.m. and upon roll call those present and absent was as follows:

PRESENT

ABSENT

Comm. Ferrara

Comm. Rances

Comm. Santana

Comm. McCallum

Chairman Bonney, Jr.

The Chairman read Notice of Meeting dated June 4, 2020 given in accordance with Section 23B, Chapter 39 of the General Laws with certificate as to Service of Meeting attached which was ordered spread upon the minutes.

NOTICE OF MEETING

Notice is hereby given in accordance with Section 23B, Chapter 39 of the General Laws that a meeting of the Somerville Housing Authority will be held virtually on Wednesday, June 10, 2020 at 1:00 p.m.

CERTIFICATE AS TO SERVICE OF NOTICE
OF MEETING
(Sec. 23B, Chapter 39, General Laws)

I, Joseph R. Macaluso, the duly appointed qualified Secretary of the Somerville Housing Authority, do hereby certify that on June 4, 2020, I filed, in the manner provided by Sec. 23B, Chapter 39 of the General Laws with the Clerk of the City of Somerville, a Notice of Meeting of which the following is a true and correct copy.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal of the said Authority this June 11, 2020.



Joseph R. Macaluso

2. APPROVAL OF MINUTES OF PREVIOUS MEETING:

(a) Monthly Board Meeting held on May 6, 2020

Upon motion made by Comm. Santana, seconded by Comm. Rances, it was voted to waive the reading and approve the minutes.

SO VOTED

3. COMMUNITY POLICE OFFICER

None this month.

4. COMMUNICATIONS

The Executive Director stated that there would be a virtual meeting with the City of Somerville Zoning Board at 6 p.m. on 6/10/20 regarding the upcoming Clarendon project.

5. RESIDENT CONCERNS

Commissioner Santana stated that a resident in apartment #3001 was having issues with her unit. The Executive Director, Joseph Macaluso, stated that any issues would be followed up immediately by the Maintenance Department.

Commissioner Rances stated that there have been issues with rodents and cockroaches on the 7th, 8th, and 9th floor of Properzi Manor. She stated people didn't think they could call in complaints and request extermination because of the COVID-19 pandemic. The Executive Director stated that all residents should be calling in any issues to ensure they are addressed. He stated that residents shouldn't wait for issues to build before notifying the housing authority.

6. REPORT OF THE EXECUTIVE DIRECTOR

The Executive Director stated that overtime is higher than normal due to cleaning and monitoring of SHA properties due to COVID-19. He stated that all additional costs due to pandemic will be covered by funding from the federal government and FEMA.

Upon motion by Comm. Ferrara, seconded by Comm. Santana, it was voted to accept the Executive Director's Report as written.

SO VOTED

7. NEW BUSINESS

- (a) Consideration of request by the Executive Director to certify that the Somerville Housing Authority is in compliance and maintaining proper record-keeping related to Federal and State Lead Paint Laws **(Roll Call Vote Required)**.

Upon roll call the ayes and nays is as follows:

<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Comm. Rances		
Comm. Santana		
Comm. McCallum		
Comm. Ferrara		
Chairman Bonney, Jr.		

SO VOTED

- (b) Consideration of request by the Executive Director to approve Board Certification of DHCD Top 5 Compensation Form **(Roll Call Vote Required)**.

Upon roll call the ayes and nays is as follows:

<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Comm. Rances		
Comm. Santana		
Comm. McCallum		
Comm. Ferrara		
Chairman Bonney, Jr.		

SO VOTED

- (c) Consideration of request by the Executive Director to approve Year End Operating Transfers **(Roll Call Vote Required)**.

Upon roll call the ayes and nays is as follows:

<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Comm. Rances		
Comm. Santana		
Comm. McCallum		
Comm. Ferrara		
Chairman Bonney, Jr.		

SO VOTED

- (d) Consideration of request by the Executive Director to approve the State Programs Year End Reports and Tenant Accounts Receivable **(Roll Call Vote Required)**.

Upon roll call the ayes and nays is as follows:

<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Comm. Rances		
Comm. Santana		
Comm. McCallum		
Comm. Ferrara		
Chairman Bonney, Jr.		

SO VOTED

- (e) Consideration of recommendation by the Executive Director to approve the Century Bank CD #99778092 renewal for 0.5% for the 1-year term.

Upon motion made by Comm. Santana, seconded by Comm. Ferrara, it was voted to approve Item 7(e).

SO VOTED

- (f) Consideration of request by the Executive Director to enter into a Service Contract with Adilson De Aguilar from Everett, MA for Electrician's labor not to exceed \$24,999.00 in one calendar year.

Upon motion made by Comm. Rances, seconded by Comm. Santana, it was voted to approve Item 7(f).

SO VOTED

- (g) Consideration of request by the Executive Director to approve Change Order #2 for the Brady Entry Renovations SHA Job #1904 to E5 Builders for the contract time extension of 55 days due to the Covid-19 construction shutdown.

Director of Modernization, Brian Langton, stated that due to Covid-19 there may be further extensions requested, but because materials for this project have already been received he hopes additional extensions won't be necessary.

Upon motion made by Comm. Santana, seconded by Comm. Ferrara, it was voted to approve Item 7(g).

SO VOTED

- (h) Consideration of request by the Executive Director to enter into a contract with K.B. Aruda Construction Inc from Cambridge, MA for Corbett Landscaping Improvement Project SHA Job #1829 for the sum of \$134,670.00.

Upon motion made by Comm. Santana, seconded by Comm. McCallum, it was voted to approve Item 7(h).

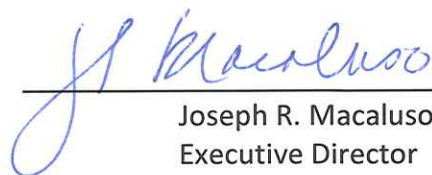
SO VOTED

8. ANY OTHER MATTERS THAT MAY PROPERLY COME BEFORE THE BOARD

- (a) Schedule for next Regular Board Meeting:

The scheduling of the July Board Meeting is postponed until further notice due to the COVID-19 outbreak.

Upon motion made by Comm. Santana, seconded by Comm. Ferrara, it was voted to adjourn at 5:17 p.m.



Joseph R. Macaluso
Executive Director

ATTEST

A True Copy