

SOMERVILLE HOUSING AUTHORITY PARKING POLICY

SHA PERMIT PARKING

All vehicles parked within the Somerville Housing Authority (SHA) must display a Somerville Housing Authority permit parking sticker on the lower left front windshield. SHA permit parking stickers are issued by the Housing Manager.

Cars parked on the SHA property after 9 P.M. through 7 A.M., without an SHA sticker will be ticketed and or towed.

To obtain a SHA parking sticker you must be an authorized member of a SHA household and present a current, valid individual Massachusetts's Driver License for each sticker requested. The Registration must show a SHA address as the principal place of garaging or be a rental car for the temporary use of an authorized household member. Altered registrations are not accepted. If you change license plates, you must notify your manager of the change, even if you have a current parking sticker. The SHA parking sticker is valid only at the development in which you reside. Owners of vehicles must provide a valid telephone contact number, and notify the manager of any change in phone number. All emergency communications regarding parking will be done with a mass notification calling service used by the SHA.

The SHA reserves the right to revoke and to limit the number of parking stickers issued per household. Some examples as to why an SHA sticker would be revoked are, if the vehicle is unregistered or un-insurance, if a rejection sticker has gone beyond the 60 day limit or there are multiple motor vehicles infractions committed on the property.

VISITOR PARKING:

Visitors, who are in a development after 9 P.M., must be parked in a posted "VISITOR PARKING" space. Due to space limitations, not all developments have spaces available for visitors. We do not provide Visitor Card nor honor city of Somerville Visitor Parking placards.

EXCEPTIONS:

The Somerville Housing Authority will provide after-hours parking for residents who need services, as space allows. Residents, who have a short term rental in their name, may have a temporary parking placard for the duration of the rental.

SHA SNOW EMERGENCY REGULATIONS:

The Somerville Housing Authority will make every effort when conditions allow notifying tenants by posting notices in first floor hallways as well as by a public address announcement. The SHA uses a mass notification system over the telephone to alert residents of snow removal operations. After major storms, residents should be prepared to move their vehicles the next day. The SHA reserves the option during MAJOR SNOWSTORMS to request that vehicles be moved to a snow cleared location for purposes of snow removal. In the event that this occurs the SHA will make public address announcements throughout the development and by mass notification by telephone. It is advisable to keep an extra set of keys to your vehicle available in your household or with a trusted person in the event you are not available to move your vehicle. This will prevent your vehicle from being towed. All residents are required to remove

the snow from their vehicles within 24 hours after the end of a storm in order to visible display their SHA permit and to move the vehicle. The SHA Police Officers and Maintenance staff AE NOT AUTHORIZED to clean snow from any vehicle. Any vehicle not cleaned of snow may be subject to a ticket and or tow.

PARKING VIOLATIONS:

The Somerville Housing Authority has adopted all parking rules enforced by the city of Somerville, as they may apply to parking in the various developments. City of Somerville Parking tickets may be issued by SHA Police and by the Somerville Police. Any car parked blocking a dumpster or access to gated areas and fire lanes will be towed.

OVER FORTY-EIGHT HOURS:

Any vehicle remaining in the same space for a period exceeding 48 hours may be subject to a ticket and or tow. In case of an emergency situation or any other valid reason an exception may be made. Please contact your development manager to notify them of special circumstances. Vehicles must be in operating condition, at all times. The SHA does not allow motor vehicle repairs on SHA Property.

COMMERCIAL VEHICLES:

Vehicles displaying commercial license plates, insured for commercial use or displaying, words, numbers, or symbols, that name or depict attention to a business enterprise, except that of the vehicle manufacture will not be issued a SHA permit, and are not allowed to park on SHA property including SHA visitor parking spaces. Exceptions may be made to a business registered from an SHA address.

TEMPORARY PERMITS:

Any resident that acquires a car after regular business hours may contact the working SHA Police Officer for a Temporary Pass, which must be displayed on the dashboard of the car. The pass is valid only until the next business day, when you must see your manager. Passes may be obtained only for cars registered to the SHA address or rental cars for the temporary use of an authorized household member.

PARKING TICKET APPEAL PROCESS:

Any resident who receives a parking ticket has the right to appeal the ticket through the City of Somerville Traffic and Parking Department. SHA staff is not allowed to conduct hearings. If the ticket has not been sent to Traffic and Parking and we have made an error the ticket will be voided by Public Safety staff. All tickets are payable to the City of Somerville.

TOW COMPLAINT PROCESS:

Any resident who feels that their motor vehicle has been towed in error may contact Public Safety staff. If the motor vehicle was towed in error it will be released at no charge to the tenant.