

**SOMERVILLE HOUSING AUTHORITY**  
**Department of Public Safety**  
**PARKING POLICY**

**SHA PERMIT PARKING**

All Somerville Housing Authority tenants who own a motor vehicle are required to obtain a Somerville Housing Authority permit-parking sticker. The Parking Sticker shall be adhered to the lower left corner of the front windshield” Drivers Side. SHA permit parking stickers are issued by the development, Housing Manager. To verify who your housing manger is, contact our administrative offices at (617) 625-1152. Cars parked on Somerville Housing Authority property without an SHA sticker will be ticketed and/or towed at the owner’s expense.

To obtain a Somerville Housing Authority sticker you must be a legal member of a Somerville Housing Authority household, and named on the household lease. You must also present a current, valid Massachusetts’s registration showing a Somerville Housing Authority address as the principal place of garaging. Altered registrations are not accepted. The SHA parking sticker is valid only at the development in which you reside. The Somerville Housing Authority reserves the right to revoke and to limit the number of parking stickers issued per household. Some examples as to why an SHA sticker would be revoked are, if the vehicle is unregistered or uninsured, or if a rejection sticker has gone beyond the 60-day limit. The Somerville Housing Authority does not allow motor vehicle repairs on Somerville Housing Authority property.

Visitor parking is only available where posted. The Somerville Housing Authority dose not have visitor parking at all of our developments, and we do not provide Visitor Cards. The City of Somerville Guest Cards are not valid on Somerville Housing Authority property. (See attachment of map for visitor parking locations) At the family developments Mystic River, Mystic View and Clarendon Hill vehicles will not be ticketed for PERMIT PARKING, Monday through Friday from 8:00am until 5:00pm as to allow residents and service providers the opportunity to conduct daily business. However, vehicles may be ticketed and or towed for other violations. After 5:00 p.m., vehicles may be ticketed and or towed for permit parking violations.

**SHA SNOW EMERGENCY REGULATIONS**

**NO SIGNS ARE POSTED.**

The Somerville Housing Authority will make every effort, when conditions allows, to notify tenants by posting notices in first floor hallways as well as notifying tenants by a public address announcement.

The Somerville Housing Authority reserves the option during MAJOR SNOWSTORMS to request that vehicles be moved to a snow cleared location for purposes of snow removal. In the event that this occurs, the Somerville Housing Authority will make public address announcements throughout the development. It is advisable to keep an extra set of keys to your vehicle available in your household or with a trusted person in the event you are not available to move your vehicle. This will prevent your vehicle from being towed. All residents are required to remove the snow from their vehicles within 24 hours after the end of a storm in order to visibly display their SHA permit. The Somerville Housing Authority Police Officers and Maintenance staff ARE NOT authorized to clean snow from any vehicle. Any vehicle not cleaned of snow may be subject to a ticket and or tow. The fine for a “SNOW EMERGENCY” violation is \$50.00.

**OVER FORTY-EIGHT HOURS**

Any vehicle remaining in the same space for a period exceeding 48 hours may be subject to a ticket and or tow. In case of an emergency or any other valid reason, an exception may be made. Please contact the Public Safety Department to notify them of special circumstances.

## **COMMERCIAL VEHICLES**

Vehicles displaying commercial license plates, insured for commercial use or displaying, words, numbers, or symbols, that name or depict attention to a business enterprise, except that of the vehicle manufacture will not be issued a SHA permit, and are not allowed to park on SHA property. Including SHA visitor parking spaces. Exceptions may be made to a business registered from an SHA address.

## **PARKING TICKET APPEAL PROCESS**

Any resident who receives a parking ticket has the right to appeal the ticket through the City of Somerville Traffic and Parking department. Somerville Housing Authority staff are not allowed to conduct hearings. If the ticket has not been sent to Traffic and Parking and we have made an error, the ticket will be voided by Public Safety staff. All tickets are payable to the City of Somerville.

## **TOW COMPLAINT PROCESS**

Any resident who feels that their motor vehicle has been towed in error may contact Public Safety staff. If the motor vehicle was towed in error, it will be released at no charge to the tenant.